

## ■■■ VISA INFORMATION

### ■■■ TYPES OF VISAS & FEES CHARGED

- Visa fees must be paid by Bancontact (credit cards are not accepted), or by bank transfer for applications submitted through the post.
- ■ Single entry visa: € 40 (*see below*)
  - Transit visa: € 20 (*see below*)
  - Multiple entry visa (6 months/1 year): € 80 (*see page 2*)
  - Referral fee: € 10 (non-refundable) (*see page 2 & 3*)
  - East Africa tourist visa: € 80 (*see page 4*)
  - Diplomatic/official visa: Gratis for **official duties** on presentation of diplomatic, official or service passports from the relevant countries/organizations, and official communication/note verbale.
- Nationals of some countries and people with stateless/refugee status must obtain approval from the Kenyan Immigration authorities when applying for a visa. *See page 2* for information on a “**referred**” visa.
- Requirements for single entry, transit and diplomatic/official visas: *see “list of required documents”* on the website.
- Visa applications are by appointment only.
- Children aged 16 and below do not require a visa to enter Kenya. (This exemption does not apply to East Africa tourist visas.)

### ■■■ SINGLE ENTRY VISA

- Valid for a stay of 90 days, but may be renewed for a further 90 days while in Kenya. Visitors must enter Kenya before the expiry date of the visa (the entry pass issued at the point of entry indicates the actual start of the 90-day stay).
- ■ *Tourist visa*: for visits to Kenya which are not specifically for business purposes.
- *Business visa*: for visits to Kenya for business purposes.
- *Investigating Settlement visa*: for a stay in Kenya which requires a work/residence permit, even if it is for less than 90 days. Visitors who need to apply for this visa include students going for an internship; volunteers going to work for an NGO, school, orphanage, etc.; or Belgian diplomatic staff/EU personnel being posted to the Belgian Embassy/EU delegation in Nairobi. This visa is gratis for holders of a diplomatic passport who are sent for posting.

### ■■■ TRANSIT VISA

- Valid for a stay of maximum 72 hours. Visitors must enter Kenya before the expiry date of the visa (the entry pass issued at the point of entry indicates the actual start of the 72-hour stay).
- Required for visitors who leave the airport or seaport for the specific purpose of travelling to a third country (i.e. to await a connecting flight, to await boarding a (cruise) ship, or to travel overland to a neighbouring country).

## ■■■ MULTIPLE ENTRY VISA

- ■ Intended for frequent visitors, particularly businesspeople, who wish to enter Kenya several times a year. Valid for 6 months or one year. The visa is issued by the Director of Immigration Services in Nairobi, and can be applied for directly at the Immigration Department in Nairobi. It can also be applied for through the Embassy in Brussels, in which case processing takes 1-2 months.
- *Please note:* visitors who travel to Tanzania, Uganda, Rwanda and/or Burundi from Kenya, and wish to enter Kenya a second time (without leaving the territory of the five countries), must apply for a **SINGLE** entry visa (tourist/business) or an **EAST AFRICA** tourist visa.
- The following documents are required for a multiple entry visa:
  - Passport (valid at least six months after the final return) + 2 copies of the page containing the biographical data, and of the page(s) containing previous multiple entry visa(s), if any.
  - 2 visa application forms, duly completed and signed by the applicant.
  - 2 recent passport-size photographs (one stapled to each application form).
  - Letter from the company/employer in Belgium/Luxembourg, stating the reason why several visits to Kenya are required, and indicating whether the visa is to be valid for 6 months or for one year.
  - A similar letter from the company/business partner in Kenya.
  - If the visa is not required for business reasons: a letter from the applicant explaining the reason for the visits and, when applicable, from the contact in Kenya.
  - A non-refundable referral fee of **€ 10**, payable on application. (Not applicable for holders of a diplomatic passport travelling on official business.)
- After the visa is approved by the Immigration Department, the applicant presents him/herself at the Embassy (after making an appointment) with the following:
  - Passport. (May be collected the same day between 2.30 and 3.30 pm if presented before 11 am, otherwise the following day from 9.30 am.)
  - **€ 80** visa fee. (Gratis for holders of a diplomatic passport travelling on official business.)

## ■■■ REFERRED VISA

- Visa applications from nationals of the following countries are referred to the Director of Immigration Services in Nairobi for approval:

■ Afghanistan	■ Eritrea	■ Mali	■ Senegal
■ Armenia	■ Iraq	■ North Korea	■ Somalia
■ Azerbaijan	■ Kosovo	■ Palestine	■ Syria
■ Cameroon	■ Lebanon		■ Tajikistan
	■ Libya		■ Yemen
- *Stateless persons* (holders of refugee travel documents) are also referred to the Director of Immigration Services.

- ■ Referred visa applications are **by appointment only**, as the applicant has to be interviewed by the Embassy's Visa Approving Committee, which will formulate a recommendation for the Director of Immigration Services. The interview shall be conducted in English or Swahili.
- ■ The following documents are required for a referred visa:
  - Passport/travel document (valid at least six months after the final return) + 2 copies of the page containing the biographical data, and of the page(s) containing previous referred visa(s), if any.
  - 2 visa application forms, duly completed and signed by the applicant.
  - 2 recent passport-size photographs (one stapled to each application form).
  - 2 copies of the Belgian/Luxembourg identity card, or other proof of immigration status in Belgium/Luxembourg.
  - Invitation letter from the host or organization to be visited in Kenya + copy of the host's Kenyan ID card or passport; or recommendation letter from the employer (in the case of a business trip) or the school (in the case of students). The host's invitation letter must provide full contact details, including a residential address (NOT a P.O. Box address), and specify their exact relationship with the applicant ("family"/"relative" is not specific enough).
  - Letter from the applicant stating the reasons for visiting.
  - A non-refundable referral fee of **€ 10** (payable on application).
- ■ Applications for referred visas require more time to process. Apply at least six to eight weeks prior to the date of travel.
- ■ Maximum stay is usually 30 days, but this may be extended while in Kenya.
- ■ If the visa is approved (which is not guaranteed), the applicant presents him/herself at the Embassy (after making an appointment) with the following:
  - Passport/travel document. (May be collected the same day between 2.30 and 3.30 pm if presented before 11 am, otherwise the following day from 9.30 am.)
  - **€ 40** visa fee.
  - Travel itinerary from the travel agency/copy of the ticket.
- ■ *Please note* the following:
  - Nationals of the countries listed above, and holders of a refugee travel document, may be issued with a visa upon application at the Embassy ("*category 2(b)*") if they are attending an official meeting in Kenya of an international organization of which Kenya is a member state. (*See the "list of required documents" on the website for information about the visa application procedure.*)
  - Nationals of Cameroon, Mali & Senegal who are holders of official, service or diplomatic passports AND are travelling on official business, receive a gratis visa upon application ("*category 3(b)*"). (*See the "list of required documents" on the website for information about the visa application procedure.*)

## ■■■ EAST AFRICA TOURIST VISA

- ■ Intended for visitors wishing to visit **Kenya, Rwanda** and **Uganda** during the same journey.
- It is only issued for **tourist** purposes, and **NOT** for business trips.
- Maximum stay in the joint territory of the three countries is 90 days (not renewable). Visitors must pass the first point of entry before the expiry date of the visa (the entry pass issued at the first point of entry indicates the actual start of the 90-day stay).
- Visitors may cross the borders between the three countries several times during their visit.
- During the period of 90 days, visitors are allowed to leave the territory of the three countries and return without needing another visa.
- The East Africa tourist visa may be obtained at any Kenyan, Rwandan or Ugandan embassy, or at any border post of these three countries. If the application is made at an embassy, it must be at the embassy of the country where the visit will start.
- However, applicants who need a "*referred*" visa in order to enter one of the three countries (i.e. obtain approval from that country's immigration authorities), must apply at the embassy of the country that requires the referral, regardless of the first point of entry. They cannot obtain the visa at a border post.
  - For a list of nationals who need a referred visa for **Kenya**, *see page 2*.
  - **Uganda** has no referred visa requirements.
  - Nationals of the following countries need a referred visa for **Rwanda** and must, hence, obtain the East Africa tourist visa from a Rwandan embassy:

■ Afghanistan	■ Kazakhstan	■ Mexico	■ UAE
■ Azerbaijan	■ Kuwait	■ Saudi Arabia	■ Uzbekistan
■ Egypt	■ Lebanon	■ Syria	■ Yemen
■ Iran	■ Libya	■ Tajikistan	
■ Iraq			

### ■■ *Please note:*

- Nationals who need a referred visa for both Kenya and Rwanda, must apply for their East Africa tourist visa at the embassy of the country they will visit first.
- The following documents are required to apply for an East Africa tourist visa at the Kenyan embassy in Brussels:
  - See the "*list of required documents*" on the website. Please note that the "proof of the intended visit" must show the first entry into and the final departure from the joint territory of the three countries.
  - For "referred" visas: *see page 2-3*.

## ■■■ PROCESSING

- Visa applications presented at the counter before 11.00 a.m. are ready for collection the same day from 2.30 p.m. Those presented after 11.00 am can be collected the following day from 9.30 a.m.
- Postal applications may take up to a week to process, depending on the speed of the postal service used and when the visa fee is received in the Embassy's bank account. (*See the "list of required documents" on the website for information about applying through the post*).
- Processing of referred visas may take up to six weeks, and of multiple entry visas up to one month.

## ■■■ REGISTRATION IN KENYA

- All visitors staying in Kenya for more than three months must register their presence at the Alien section of the nearest Immigration Department office.

## ■■■ HEALTH

- Immunisation against yellow fever is only compulsory for travellers over one year old who enter Kenya from Central and Western African or Central and Latin American countries where yellow fever is still endemic.
- Taking of anti-malaria medication is strongly recommended.

## ■■■ OPENING HOURS AND CONTACT DETAILS

- Receipt & collection of applications: 9.30 am – 1.00 pm & 2.00 pm – 3.30 pm
- Telephone: 02 340 10 72/40
- Fax: 02 340 10 68
- Email: *consular@kenyabrussels.com*
- Address: Visa & Consular Section  
Embassy of Kenya  
Avenue Winston Churchillaan 208, 1180 Brussels
- Bank account No.: *IBAN: BE07 3100 5224 2266, BIC: BBRUBEBB*

## ■■■ IMPORTANT NOTICES

- The visa information above is subject to change from time to time. It is, therefore, important to re-confirm this information at the time of applying for a visa. The "*Notice Board*" on the website also provides updates.
- Check the "*About the Embassy<Chancery*" section of the website for a list of days when the Embassy is closed.
- Please ensure that the visa form is correctly completed, that a photograph is stapled to the form, and that the correct fee and all required documents are enclosed, before submitting your application, so as to ensure prompt processing of your visa.